

Date Received _____
Initials _____



City of Montrose

REDEVELOPMENT OVERLAY DISTRICT (REDO) APPLICATION

It is the applicant's responsibility to submit the required materials. Failure to provide such information may delay the review process. No application will be accepted until all required materials are submitted and the application fee is paid in full. Checks shall be made payable to *City of Montrose*. The application fee is non-refundable and is no guarantee that the proposed action will be approved.

Please contact Planning Services at (970) 240-1407 for assistance.

ADDRESS OF PROPERTY _____

ZONING _____

CURRENT LAND USE _____

PROPERTY OWNER	APPLICANT OR REPRESENTATIVE
NAME:	APPLICANT'S NAME:
MAILING ADDRESS:	OWNER'S SIGNATURE:
CITY, STATE, ZIP:	
PHONE:	NOTARY STAMP AND SEAL:
EMAIL:	

REQUIRED APPLICATION MATERIALS

This list is intended to be a guide and may not be a complete list of all the requirements that may be necessary. Additional information may be required in order to adequately address the applicable approval criteria. REDO standards are found in Section 4-4-19 of the City of Montrose Zoning Regulations.

- \$50 NON-REFUNDABLE APPLICATION FEE
- RECORDED WARRANTY DEED WITH LEGAL DESCRIPTION OF THE PROPERTY
- PHOTOS OF THE PROJECT AREA (OPTIONAL)
- 1 COPY OF THE FULL-SIZED (24" X 36") SITE PLAN
- PDF COPY OF THE SITE PLAN

SITE PLANS MUST:

- INCLUDE DATE, A NORTH ARROW, AND A SCALE
- INCLUDE A VICINITY MAP SHOWING GENERAL LOCATION OF THE PROJECT
- SHOW THE FOOTPRINT, DIMENSIONS, HEIGHT, AND LOCATION OF EXISTING AND PROPOSED STRUCTURES. INDICATE WHETHER EXISTING STRUCTURES WILL REMAIN OR BE REMOVED
- SHOW SETBACKS FROM ALL PROPERTY LINES FOR EXISTING AND PROPOSED STRUCTURES
- LABEL STREET NAMES FOR ALL EXISTING AND PROPOSED STREETS
- WIDTH AND LOCATION OF ALL EXISTING AND PROPOSED PUBLIC AND PRIVATE EASEMENTS
- VEHICULAR ACCESS INCLUDING PRIVATE DRIVEWAYS, AND OFF-STREET PARKING REQUIREMENTS
- LOCATION, SPECIES, AND SIZE OF EXISTING AND PROPOSED LANDSCAPING INCLUDING FENCING

IMPORTANT NOTES

- REDO projects shall only be approved for the submitted site plan. This must match what is submitted for a building permit in order to use the REDO standards.
- REDO projects shall be approved through a staff letter to the property owner and included with the building permit application.
- \$300 water tap fee shall be collected with the building permit.